



Clean Vehicle Assistance Program

Charging Grant Guidelines

Table of Contents

Charging Grant Eligibility	1
Electric Vehicle Charger Installation Overview.....	2
Charging Grant Process	3
Public Charging Credit	3
Frequently Asked Questions (FAQs).....	4
EV Charger Installation Estimate	5
EV Charger Reimbursement Checklist	7



Please read the following carefully to learn more about the charging grant process.

If you purchase or lease a plug-in hybrid or battery electric vehicle with a grant from the Clean Vehicle Assistance Program (CVA Program) you may be eligible for a charging grant. The charging grant comes in two options: Electric Vehicle (EV) Charger installation or public charging credit. The grant is provided by our partners at [GRID Alternatives](#), a nonprofit, community-based organization that is working to make renewable energy accessible to all communities.

Charging Grant Eligibility

To be eligible for a charging grant, you must first complete your vehicle purchase or lease and receive a vehicle grant from the Clean Vehicle Assistance Program. Before GRID Alternatives can serve you, they must first receive confirmation of your eligibility from the CVA Program which can take around 60 days after the date of the vehicle purchase. You will receive an email notification from GRID Alternatives once your eligibility is confirmed. Please be patient as confirmation times can vary. Your eligibility for the charging station grant will begin the day you receive a confirmation email from GRID Alternatives.

[1]



Electric Vehicle Charger Installation Overview

1. Eligibility Confirmation

Around 60 days after your vehicle purchase or lease you will receive an email notification from GRID Alternatives when you are eligible to redeem the charging grant funding.

2. Charger Installation Estimate

Engage with a trusted electrician or a program installer who can determine if an installation is feasible at your residence and what the estimated cost will be. If you work with a program installer there may be no upfront cost to you!

3. Installation

The installer will obtain a building permit and schedule installation and inspection with you.

4. Submit for Reimbursement

If you incurred costs to install the charger, submit for reimbursement up to \$2000 by providing GRID Alternatives with the necessary documentation. If installation and equipment costs are over \$2000 you can pay the installer the extra amount.

5. Reimbursement Processing

After all the required documentation has been submitted, a reimbursement check of up to \$2000 can be sent to your mailing address in around 30 days.





Electric Vehicle Charger Installation Process

Step 1. You will receive a confirmation of eligibility email from GRID Alternatives around 60 days after the vehicle purchase or lease. Afterwards, GRID Alternatives can help determine if there is a program installer available who may be able to service your area. A program installer can evaluate your residence for an EV Charger installation and send GRID Alternatives an estimate. GRID Alternatives can pay a program installer directly up to \$2000 to install a home Level 2 charger.

Can't wait 60 days? If you would like to get started with a home Level 2 charger installation before your eligibility is confirmed, you may proceed to Step 2 and submit the EV Charger Installation Estimate form for preapproval. GRID Alternatives can verify that the scope of work and the charger type meet the program criteria and that the electrical contractor's license is in good standing in the State of California.

Step 2. If there is no program installer available to make an estimate or if you choose to work with your own licensed electrical contractor, you may pay the electrical contractor directly and submit for reimbursement for eligible costs up to \$2000. Please follow the steps below to begin:

i. Installation Estimate

You will need to get an estimate from a licensed C10 electrical contractor approved before proceeding with the installation. Please submit the **EV Charger Installation Estimate** form found on Page 5 to evs@gridalternatives.org for approval.

ii. Home Charger Installation Reimbursement

If the estimate is approved, you may proceed with the EV Charger installation. Once your eligibility has been confirmed and you have finished the installation you must complete and email the **EV Charger Reimbursement Checklist** form found on Page 6 to evs@gridalternatives.org in order to receive reimbursement of up to \$2000 in around 30 days.

Public Charging Credit Process

Participants who are unable to install a home charger or who prefer an alternative charging option can apply for a \$1000 prepaid charge credit account with EVgo. This credit is valid at public EVgo and ChargePoint stations via the EVgo app and/or card. To sign up you must contact evs@gridalternatives.org and request instructions to register for the account. A credit or debit card is required for registration but will not be charged unless the participant continues to use the account after the balance is spent. This option also comes with the choice of a free Webasto TurboCord Dual 120/240V NEMA 6-20 portable charger.



Frequently Asked Questions (FAQs)

Who is eligible for a charging grant?

To be eligible for a charging grant, you must have received a vehicle grant and completed your vehicle purchase or lease from the Clean Vehicle Assistance Program. Before GRID Alternatives can serve you, GRID Alternatives must receive confirmation of your eligibility from the CVA Program team.

How long is the charging grant available for?

The charging grant must be redeemed within 6 months from the date of vehicle purchase. Funding is first come first serve and any request for extension must be submitted to cleanvehicles@beneficialstate.org for approval prior to the expiration date.

Who pays for the installation?

Participants who work with a program installer can have installation costs up to \$2000 paid for by GRID Alternatives. If you work with an electrical contractor who is not a program installer, you will pay the installation costs and can submit for reimbursement from GRID Alternatives for eligible costs up to \$2000.

What if I'm a renter?

Renters who want a home charger installation must provide written approval from the landlord or the property owner to evs@gridalternatives.org before proceeding with the installation process.

What if the total installation cost is above the grant amount?

If the \$2000 grant does not cover all installation costs, including any necessary electrical upgrades, the participant may choose to pay for these additional costs at their own expense.

What type of charger can I use?

Chargers must have a minimum power rating of 3.8kw, be new and unused, and be certified by a Nationally Recognized Testing Laboratory such as UL or ETL/Intertek. GRID Alternatives reserves the right to select the make and model of the electric vehicle charging station.



EV Charger Installation Estimate

To complete this form, read all text and fill in the required information in the grey boxes. Attach the contractor's estimate and send this completed form to evs@gridalternatives.org for pre-approval.

INSTALLATION ESTIMATE COST

Contractor Business Name: _____

CSLB License #: _____

Contractor Contact Name: _____

Phone Number: _____ Email: _____

Installation Address: _____

Labor Cost: _____ Permit Cost: _____ Material Cost: _____ Total: _____

Service Load Calculations for the EV Charger per NEC 220.83 are attached to this form: Yes

CHARGER COST

EV Charger Make: _____ Model: _____ Power(kw): _____

Price: _____ Sales Tax: _____

Shipping and Handling (if applicable): _____

Total Cost: _____

I, _____, (CVA Program Participant Name) understand that if this estimate is approved, GRID Alternatives will only reimburse me for fully documented costs of the charger installation, not to exceed \$2,000, once the charger installation is complete and inspected. In order to receive reimbursement, I will provide GRID Alternatives with the following:

[5]





REQUIRED DOCUMENTATION (to be submitted after installation)

- Itemized invoice from the electrical contractor and proof of payment
- Receipts of the charger purchase
- Photographs of the completed installation and the signed building inspection card

I understand that in working with my own electrical contractor, I am responsible for negotiating that contract, paying the electrical contractor directly, and accepting any personal risk and liability that comes with that contract. I understand and agree that I will not hold GRID Alternatives, Beneficial State Foundation or CARB responsible or liable with respect to any damages that may occur as a result of the charger installation. I hereby acknowledge and agree that I have read and am familiar with the provisions of California Civil Code Section 1542, which provides as follows: "A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party." I hereby waive my rights under the provisions of California Civil Code Section 1542 and all laws of similar effect.

CVA Program Participant's Signature: _____ **Date:** _____



EV Charger Reimbursement Checklist

Before submitting this checklist, GRID Alternatives must have confirmed your eligibility and approved the EV Charger Installation Estimate.

Please fill out below and send to evs@gridalternatives.org to submit for your reimbursement.

CVA Program Participant Name: _____

Installation Address: _____

Mailing Address (if different than above): _____

Date of Installation: _____

Installation Total Cost: _____

EV Charger Total Cost: _____

Total Costs Submitted for Reimbursement: _____

Please attach the following documents:

Invoice from licensed C10 electrical contractor	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Proof of payment to electrical contractor	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Receipt of EV Charger purchase	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Photo of the charger installed	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Photo of the signed permit inspection card	Yes <input type="checkbox"/>	No <input type="checkbox"/>

CVA Program Participant's Signature: _____

Date: _____

